

Celovška 1
1000 Ljubljana
Slovenia

The public relations officer
Royal Shakespeare Theatre
10 Swan St.
Strafford-upon-Avon
UK

29 November 2005

Dear Sir or Madam

I am writing to enquire about Shakespeare play.

I am visiting Strafford from 5 December to 10 December. I would be most grateful if you could send me more details about your plays and price of tickets. Including I am from Slovenia which are possible means of payment, should I pay in advance? And I would also like to know if advance booking is necessary?

I would be grateful to receive any information you have as soon as possible.

Yours faithfully

Eva